

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
May 3, 2022

Call to Order: The meeting was called to order by President Ashcraft at 7:00 p.m.

Roll Call:

Board - Present: Akridge, Erschen, Espindola, Juehne, Scheller and Ashcraft. Absent-Lindsey
Public – Present: David Cassens, Director for the Tri-Township Public Library, Debbie
Shrewsberry; Tri-township library community liaison

Input to the Agenda -

Board: Utilization of space in library
Public: None

Approval of Minutes:

1. Regular Meeting April 5, 2022 – Motion made by Scheller and seconded by Akridge to accept the minutes.
Ayes: Passed by acclamation
2. Closed Meeting Minutes April 5, 2022 - Motion made by Scheller and seconded by Akridge to accept the minutes as presented. Ayes: Passed by acclamation

Treasurer's Report:

We are financially sound and solvent.

Director's Report:

1. We received our quarterly investment state for Buesy Bank. A copy of the statement is in each board member's mailbox.
2. Mr. Lewis of Lewis Janitorial Service has informed the director that he is resigning on June 30th in order to get another job.
3. The library was awarded \$3,544.20 for E-Rate that will go towards our internet bill.
4. There are two bills heading to the governor's desk that will affect our library if the bills are signed.
 - a. The first is that a board of trustees will have to fill a vacancy within 90 days of the vacancy and if it doesn't happen the State librarian can appoint a trustee. It also states that the board can appoint a treasurer NOT on the board if they would like.
 - b. Second bill states that if a library board decides to, they may waive a nonresident fee for minors. Presently, with Tri-township library, a minor must need a sponsor to get a library card. If minor is in the Triad district and low-income then a library card is free and sponsored by Friends of the Library.
5. We are currently working with Shorewood Troy Library in Shorewood Illinois. They requested sending them a blank library card for their display to show the different libraries in the state affiliated with "Troy".

6. Director is currently working on a grant to help us with our mobile Hotspot internet costs. If we receive the grant, it will pay for our internet bill in the coming year. Cost is \$4,200. Name of grant is "Covid Emergency Rescue Plan for Education".
7. The city of Troy contacted us regarding a tree in our green space that is in violation of city ordinance. Trimming will be at no charge.
8. The Troy Genealogical Society has agreed to become a Library Program which will give us greater flexibility to use the room and to advertise for the Society without creating a conflict of interest. The hope is to use the room for quiet space, as well as a space for meetings.
9. Statistics reviewed.
10. The Children's programming continues to show increased attendance. 137 children and adults came to the Rabbit Party on April 2. The story times on Monday have averaged about 20 children and adults. Nerf Wars had 30 participants. Messy Hands had 26 participants and Kindermusik had 37, while Lego Club had 32 participants. Our teen book club has 3 members but the members are consistent. Camping will be our Theme for Summer Reading.
11. Our DIY class from Waterman's Loft had 12 people attend. Bingo had 12 people as well. This month we are collecting paper lunch lacks for the free lunch program. Last month we collected toilet paper and we collected about 100 rolls. Our Thursday playgroup has about 45 people attending. Our exercise classes offered both in person and on Zoom are continuing to meet and are having healthy numbers. Debbie has increased her Bingo sessions at Liberty Square to twice a month due to demand and we have expanded our homebound delivers to new residents within our district. Book club attendance is on the rise with about 12 patrons at each meeting.

Maintenance:

Pergola repair, maintenance and painting discussed. Mr. Hamm's from Schneider painting will be issuing a quote. All costs are anticipated to be under spending limit.

Communication:

Property updates: looking at alternative properties that the library might purchase. RP Lumber has approximately 5-7 acres. Owner behind the library might possibly be willing to sell.

Old Business:

1. Green Space – Girl Scouts did annual maintenance and weeding with pictures available on Tri-Township's Facebook page.
2. Budget committee is completed and to be voted on in July.
3. Volunteer Banquet. April 18th-24th is volunteer week. April 14th for tax preparer's breakfast in Mascoutah went well. Friends luncheon on May 6th at Joe's Pizzeria was a hit. Library Board member banquet to be determined.

New Business:

1. Agenda packets will from now on be double-sided to save on paper.

2. New computer for Genealogy Room needs to be ordered as the old one is very outdated. Cost with maintenance plan with Lazerware is \$1307.72. A motion was made by Scheller and seconded by Espindola to buy the computer purchase by Lazerware for the genealogy room. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsey, Scheller and Ashcraft.
3. Additional tables are needed for the genealogy room. A 6 pack of round tables from Celina Tent costs \$206.16 with shipping being free. An additional storage cart for tables costs \$237.03. A motion for purchase of round tables and storage cart at above stated cost was made by Scheller and seconded by Erschen. Ayes: Akridge, Erschen, Espindola, Juehne, Scheller.
4. A new disk cleaner is needed for repair and cleaning of DVD's. Vendor, Disk Magic, has one at a cost of \$1599.00. A motion was made by Scheller and seconded by Akridge to approve the purchase of a new disk cleaner from Disk Magic at a price of \$1599.00. Ayes: Akridge, Erschen, Espindola, Juehne, Scheller.
5. Phone Service Quotes: AT&T has gotten to be very expensive. Internet/phone are not bundled and e-rate was eliminated 2 years ago. Both a FAX and emergency phones are needed. A vendor needs to be determined therefore will look at Spectrum, T-Mobile and Verizon as possibilities. Zoom vendor is in place for distance attendance for meetings and classes.

Motion made to end the meeting made by Scheller and seconded by Espindola Ayes: carried by acclamation. Meeting adjourned at 8:14 p.m.