

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
October 2, 2018

The meeting was called to order at 7:00 p.m. by Vice- President Elson.

Roll Call: Elson, Erschen, Huck, Lanahan, and Lindsay. Absent: Ashcraft and Scheller.

Present from the Public were David Cassens, Director and Norma Sidener, assistant to the Board.

Input of Agenda Items: Board – None

Public – Director added the water heater to the agenda.

Scheller arrived at 7:03 p.m.

Approval of Minutes: A motion was made by Erschen and seconded by Lanahan to approve the September 4th, 2018 regular meeting minutes as presented.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Scheller. Absent: Ashcraft.

Treasurer's Report: Everything is good.

Director's Report: We have begun a new children's program called Kindermusik, and we will hold it once a month. Forty-four children showed up for the first performance.

The security cameras have been installed and are working great. Some youth were caught by the camera stealing sodas. Director made them pay for the sodas.

The quilting group that was co - sponsored by the Friends of the Library has ended.

All documentation for those running for re - election for the Board of Trustees has been prepared, and those running for re - election must obtain at least twenty five signatures by December 12th, 2018.

Statistics are attached.

Maintenance: Concrete Work - Director received two bids – a full bid from Keller for twenty-four thousand five hundred twenty three dollars, and a partial bid from Gilliam for work by the trash cans only, a concrete pad for one thousand nine hundred ninety and fifty dollars. Director is continuing to look for more bids.

LED conversion for lower level and bathrooms – The cost of the conversion to LED by TruLite Electric for the downstairs and bathrooms, plus the addition of the stairwell was eight thousand five hundred twenty seven dollars.

A motion was made Scheller and seconded by Lindsay to pay TruLite Electric eight thousand five hundred twenty seven dollars for the LED conversion to the downstairs, bathrooms upstairs and down and the stairwell.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Scheller. Absent: Ashcraft.

Water Heater - Director reported that the water heater has rusted away and needed to be replaced. He doesn't know when, or if it has ever been replaced before. Neal's Plumbing replaced it with a new one for a cost of eight hundred sixty four dollars and fifteen cents.

A motion was made by Scheller and seconded by Lanahan to pay Neal's Plumbing eight hundred sixty four dollars and fifteen cents for a new water heater.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Scheller.

Absent: Ashcraft.

Communications: AED Replacement – Director received quotes from Cintas and SOS. The cost to replace the AED machine outright from SOS was one thousand seven hundred twenty eight dollars and ninety five cents. Cintas quoted two prices – outright for one thousand six hundred fifteen dollars, or a service contract for thirty six months at eighty nine dollars a month for replacement and removal.

A motion was made by Lanahan and seconded by Erschen to accept the bid from Cintas for a thirty six month service contract of eighty nine dollars a month for a new AED machine and the removal of the old AED machine.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Scheller.

Absent: Ashcraft.

Green Space: Nothing.

New Business: None.

Closed Session:

Announcements and Adjournment: The director's twins are celebrating their four year birthdays today.

The meeting was adjourned at 7:46 p.m.