## TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT

## AUGUST 15, 1994

## MINUTES OF SPECIAL BOARD MEETING

<u>SPECIAL MEETING</u> called to order at 7:00 p.m. in the main room of the library. Fallis - President, presiding.

In the absence of the Secretary, Schaefer, Madison was appointed Secretary Pro Temp.

<u>PURPOSE</u>: To consider information regarding appointment, employment, or dismissal of an employee or officer.

ROLL CALL - Present were Cassot, Huck, Madison, Merz, Fallis (5). Absent - Noonan, Schaefer (2).

Motion to enter into closed session to consider information regarding appointment, employment, or dismissal of an employee or officer was made by Madison, seconded by Merz. Motion carried. Ayes - Cassot, Huck, Madison, Merz, Fallis (5). Absent - Noonan, Schaefer (2).

Closed Session entered into 7:03 p.m. and returned to open session at 8:05 p.m.

Motion to recess meeting until 7:00 p.m. Tuesday, August 16, 1994 and to request the presence of Rebecca Brown was made by Madison, seconded by Huck. Motion carried. Ayes - Cassot, Huck, Madison, Merz, Fallis (5). Absent - Noonan, Schaefer (2).

MEETING RECESSED AT 8:07 p.m.

Meeting was reconvened at 7:00 p.m., August 16, 1994 in the main room of the library, Fallis - President, presiding.

Present were Cassot, Huck, Madison, Merz, Noonan, Fallis, (6). Absent - Schaefer (1).

Others present: Rebecca Brown

Motion to enter into closed session to consider information regarding appointment, employment, or dismissal of an employee or officer with Rebecca Brown present was made by Noonan, seconded by Merz. Motion carried. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Schaefer (1).

Closed Session was entered into at 7:02 and was returned to open session at 7:40 p.m.

Motion to accept the resignation of Rebecca Brown, Library Director as submitted was made by Cassot, seconded by Noonan. Motion carried. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Schaefer (1). Letter stating specifics of resignation filed in personnel folder.

Brown surrendered her library key and will return Wednesday, August 17, 1994 to complete the Annual Report and obtain her personal belongings. She then left the meeting.

Motion to return to closed session to consider information regarding appointment, employment, or dismissal of an employee or officer was made by Merz, seconded by Cassot. Motion carried. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Schaefer (1).

Closed session entered into at  $7:44~\mathrm{p.m.}$  and returned to open session at  $8:06~\mathrm{p.m.}$ 

Motion to assign Walker the additional duties of the day-to-day operation of the library for the interim period of August 17 to August 25, 1994, inclusive, with an interium of 50 cents per hour bonus was made by Noonan, seconded by Cassot. Motion carried. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Schaefer (1).

A Special Board Meeting was set for August 25, 2:00 p.m. to meet with present staff to obtain their input of problems and suggestions concerning library operations.

Meeting adjourned at 8:07 p.m.

Judy Madison,

Secretary Pro Temp