

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT

NOVEMBER 22, 1994

MINUTES OF SPECIAL BOARD MEETING

SPECIAL MEETING called to order at 9:05 p.m. in the lower room of the library. Fallis - President, presiding.

PURPOSE: To install new trustee and discuss and make decisions regarding the new building.

ROLL CALL - Present were Cassot, Huck, Madison, Noonan, Fallis (5). Absent - Merz (1). Vacancy (1).

OTHERS PRESENT: Katherine Murray, Gordon Almquist (Ittner)
VACANCY: Motion to appoint Katherine Murray trustee to fill the vacancy of M. Schaefer until the next election, April, 1995 was made by Noonan, seconded by Cassot. Motion passed. Ayes -Cassot, Huck, Madison, Noonan, Fallis (5); Nays - none (0); vacancy one (1). Murray was then sworn in by the secretary, Madison, and officially seated.

NEW BUILDING: Almquist reported that some floor joists in the office area has changed from the original design to accommodate duct work and that the support structure was not endangered. The well that was discovered has been filled with sand and will be capped with reinforced concrete to make sure that it does not cause problems with the new building in the future.

He recommended that we proceed with obtaining bids for the removal of the current structure. Madison to place item on December agenda.

He requested that we begin to consider the color scheme making all necessary decisions (regardless of funding available) to facilitate the work. (Short discussion concerning the Interior Designer we had first selected or obtaining a volunteer to assist us). Almquist suggested that we obtain the name of official suppliers, then ask their representatives to provide us with details and/or meet with us to facilitate the choice of color scheme.

Almquist brought sample colors of brick from Red-E-Mix and Huck brought samples from Richards Brick. Almquist reported that the special shape that Wilcoxon had designed around the windows was going to delay the construction and would be somewhat difficult to obtain. He recommended eliminating the special brick and choosing a contrasting color brick that could be cut to fit around the windows. Eliminating the special brick would reduce the cost of the building and not change the look of the structure dramatically. Members discussed the recommendation which was accepted without motion. Discussion of the brick colors then ensued. Motion to select brick No. 562 Smooth (Marseilles Brick Co.) was made by Noonan, seconded by Murray. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Fallis (6); Nays -none (0); Absent - Merz (1).

Meeting adjourned at 9:45 a.m.

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Mr. Veith from Red-E-Mix arrived at 9:46 after the adjournment and was informed of the choice. He stated that he could not make any money by providing only the trim and withdrew his offer. Almquist is to make the changes in the drawings and another source for a close match will be sought. K & S will provide a sample board for final decision.

Judy Madison

Judy Madison, Secretary

**MINUTES OF MEETING
TRI-TOWNSHIP PUBLIC LIBRARY, TROY, IL**

WILLIAM B. ITTNER, INC. #9025

November 22, 1994 9:00 a.m.

Meeting was held at the Library to select replacement brick for special brick shapes shown on Sheet number A4 of the Construction Documents.

Meeting was attended by six Library Board Members and Gordon Almquist of Wm. B. Ittner, Inc.

After discussion, the Board voted unanimously to select Marseilles Brick #562 to replace the special brick shapes (this brick will be cut to the 5 1/3" dimension as shown on Detail 1/A4), and Richards Brick #1604 "Smooth Sand" for the remainder of the brick.

The Architect will direct the Contractor to prepare a Change Order for the brick.

The Architect will also direct the Contractor to construct a sample panel to include the brick shown on Detail 3/A4 (excluding the arch) and the full height of the horizontal band immediately below the two soldier courses.

Other Discussion:

Mr. Almquist advised the Board of an upcoming Change Order for the additional cost of the unmarked well, discovered during excavation.

Mr. Almquist requested that the Board begin preparations for color and material selections for the interior finishes, suggested they use the Room Finish Schedule on Sheet A7, and recommended that they contact K&S for samples from which they can select within the parameters of the Construction Contract. Mr. Almquist offered to help coordinate color selections.

The Board thought they previously had some agreement with an interior design service and also discussed seeking volunteer services for color coordinations and consultation.

General Construction Observations:

Excavation complete. Excavated material stockpiled on site. Portion of west foundation wall footings poured from northwest corner approximately 60-75 feet south.

Excavation being pumped from recent rain, pumping nearly complete.

Charlie Schulz, K&S Superintendent, reported that a meeting is planned at the site today, with all Subcontractors for the purpose of scheduling activities.

Submitted By: 
Gordon Almquist, Project Manager

cc: Owner
Contractor
Architect
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