

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
JANUARY 3, 1995
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:02 p.m.

ROLL CALL - Present were Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

OTHERS PRESENT - Gulley, J. Little, Van Hoose, Walker.

MINUTES - A motion was made by Merz, seconded by Murray, to approve the minutes of the 12/6/94 board meeting and the 12/29/94 contractor's meeting. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

BILL LIST - (See copy)

Motion made by Madison, seconded by Cassot, to approve the bill list as presented. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

Discussion of FmHA funding request.

LIBRARIAN'S REPORT - (See copy)

1. D. Sumner's evaluation. A motion was made by Madison, seconded by Murray, that evaluation be accepted and D. Sumner be retained for additional two months. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).
2. D. Little's evaluation. A motion was made by Cassot, seconded by Madison, to approve evaluation and approve a \$.25 an hour raise. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).
3. EBSCO update. Table until February meeting.

OVERDUE REPORT - (See copy)

COMMITTEE REPORTS

Friends - Gulley said things are as usual. They will have Mother's Day bake sale on Saturday, May 13. Still collecting Super Valu tapes and Campbell's labels.

COMMUNICATIONS

1. Certified letters from City regarding board members.
2. Letter from Debbie Saltich - letter of economic interest. Reply was sent.
3. Updated copy of current Board of Trustees sent to Mary Chasteen.
4. Letter from M. Stefanek - requesting letter of support because she is applying for a grant. Board will send letter of support.
5. Mr. Eastman's letter on open meeting law.
6. Letter from Times-Tribune requesting that they be notified of all meetings.

LCLS REPORT

Merz attended a preview of renovated building where they were served an elegant buffet. Official open house on February 26, 1995.

UNFINISHED BUSINESS

1. Personnel policy manual revision. A motion was made by Madison, seconded by Cassot, that revisions be accepted as presented (see copy) with 37.5 hours to be considered as full time. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

A motion was made by Huck, seconded by Cassot, to convert current employees' salaries to reflect 37.5 as full time for current pay period. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

2. Plumbing problems. Plumber returned with no extra charge. Repairs completed.

3. Rental house. Lease signed.

4. St. Louis Community Foundation Grants. No further action taken.

5. Title I Resource Sharing Grant. Letter of intent to be sent before deadline.

NEW BUSINESS

1. Avenues to Excellence. Committee will meet with Walker.

2. Volunteer Recognition dinner. Murray and Cassot to check on catering fees.

NEW BUILDING UPDATE.

1. Meeting with contractors. (See copy).

2. Removal of current facility. No response to advertisements as yet. Bids to be opened at February meeting.

3. Discussion of color samples. Motion was made by Cassot, seconded by Madison, to approve colors and selections as follows based on amount allowed in contract. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

A. Carpet - Plan A (Best) 03 Chicory Gold; Plan B (Good) 51002 Russet - Dimension Carpet.

B. Quarry tile - Plan A (105); Plan B (107).

C. Brick trim - Richard's S-32.

D. Vinyl floor tile - Sandrift white 51858 - Armstrong

E. Outside louvers - no samples provided.

F. Cove base - Doe VCB-033 - Flexco.

G. Stair tread - Sea fog #35 - Radial Rubber Tile.

H. Roofing shingles - Tan (according to specifications).

4. Discussion of communication system - Table until February board meeting.

5. New shelving - Secure more bids.

6. Plumbing traps in basement floor - Table until February board meeting - need information from contractor

7. Interior decorator - No action taken.

January 3, 1995

PUBLIC INPUT - None

ANNOUNCEMENTS - None

CLOSED SESSION - A motion was made by Madison, seconded by Cassot, to close regular meeting at 9:25 p.m. for review of closed session minutes. MOTION PASSED. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1).

OPEN SESSION - Motion to close closed session and return to open session was made by Cassot, seconded by Murray. MOTION PASSED. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1)

Open session resumed at 9:32 p.m.

Motion was made by Cassot, seconded by Murray, to approve the minutes of closed sessions of June 7, August 1, August 15, and August 16 - 1994 as submitted. MOTION PASSED. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1)

Motion was made by Cassot, seconded by Murray, to approve the minutes of closed session of August 25, 1994 as corrected. MOTION PASSED. Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1)

Motion to open the closed session minutes of June 7, August 1, August 15, August 16, and August 25, 1994 was made by Murray, seconded by Cassot. MOTION PASSED. Ayes - Cassot, Huck, Madison, Merz, Murray, Fallis (6). Absent - Noonan (1)

Meeting adjourned at 9:34 p.m.

Judy Madison

Judy Madison, Secretary