

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
FEBRUARY 7, 1995
MINUTES OF BOARD MEETING

REGULAR MEETING called to order 7:02 p.m.

ROLL CALL - Present were Cassot, Huck, Madison, Merz, Noonan, Fallis. (6). Absent - Murray (1).

OTHERS PRESENT - R. Goehlich, Van Hoose, Walker.

MINUTES - A motion was made by Merz, seconded by Cassot, to approve the minutes of the 1/3/95 and 1/6/95 board meetings and the 2/2/95 contractor's meeting. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Murray (1).

BILL LIST - (See copy)

Motion was made by Noonan, seconded by Madison, to approve the bill list as presented. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Murray (1).

Motion made by Madison, seconded by Noonan, to approve payment to K&S for work completed in the amount of \$105,479.19. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Murray (1).

Motion was made by Noonan, seconded by Merz, to authorize Huck to request funds from FmHA in the amount of \$270,000 for next estimated payment to K&S. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Fallis (6). Absent - Murray (1).

FOURTH OF JULY COMMITTEE - R. Goehlich discussed proposal from Fourth of July Committee to provide lighted flag pole to new library facility for benefit of community. Board expressed their appreciation and eagerness to work with the Committee. Goehlich to talk with K&S site manager.

Murray arrived at 7:20 p.m.. Goehlich left at 7:22 p.m.

LIBRARIAN'S REPORT - (See copy)

OVERDUE REPORT - (See copy)

COMMITTEE REPORTS

FRIENDS: Merz and Madison reported that Friends are working on project to sell candy.

AVENUES TO EXCELLENCE: Madison reported that Avenues to Excellence is being met. Walker will conduct survey to take care of three items.

COMMUNICATIONS

1. LCLS programs for board members.
2. Letter from State's Attorney - an official guide to changes in open meeting law.

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3. Letter from Didrickson (State Comptroller) that Library has complied with annual audit/annual report.
4. New number issued for tax-free status.

LCLS REPORT

Merz reported that LCLS will have grand opening on February 26, 1995. Walker will phone RSVP's to LCLS.

UNFINISHED BUSINESS

1. Title I (Public Library) resource sharing grant. Huck informed by State Library that "they were not encouraged to proceed."
2. Letter of support was sent to LCLS.
3. Volunteer recognition dinner. Cassot & Murray to continue checking caterers.
4. EBSCO update. Nothing new to report.

NEW BUSINESS

1. Review of personnel manual. Tabled until next meeting.
2. TIF District. Eastman reported city cannot automatically sign away rights to tax money.
3. Rental house. Motion was made by Noonan, seconded by Cassot, that renters get prices on insulation (blown or roll) and storm door. If they are willing to do the labor, Huck is authorized to spend up to \$300, if necessary. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).

NEW BUILDING UPDATE

1. Meeting with contractor minutes reviewed.
2. No bids were received on removal of current library facility. Discussion of alternatives - demolition or reciprocal moving arrangement.
3. Discussion of colors on additional color samples.
 - A. Louvers - Oriental Ivory. Motion made by Noonan, seconded by Cassot. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).
 - B. Elevator:
 - Interior - Oregon Oak 7817-60. Motion made by Cassot, seconded by Murray. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).
 - Entrance Floor - Same as exterior - Sandrift White 51858. Motion made by Cassot, seconded by Murray. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).
 - Entrance Trim - Long Elevators LEM-66 Olive Branch. Motion made by Cassot, seconded by Madison. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).
 - C. Ceiling Tile - Request more samples.
 - D. Cabinets - CaseMaster Mauve Blush.
 - E. Counter Top - CaseMaster Mauve Nebula 4625. Motion made by Madison, seconded by Merz. Motion passed. Ayes - Cassot,

Madison, Merz, Murray (4). Nays - Huck, Noonan, Fallis (3).

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- F. Partition for Toilet - Accurate Arbitron 920 Almond. Motion made by Madison, seconded by Murray. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).
- G. Doors.

COMMUNICATION SYSTEM/WIRING INSTALLATION. Motion made by Noonan, seconded by Madison, to give Fallis authority to deal with Triangle to arrange communication wiring. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Murray, Noonan, Fallis (6).

SHELVING BIDS Huck to have bidders list items more specifically to allow comparison.

PLUMBING TRAPS - No added plumbing traps were authorized. Fallis provided report. Recommendation to pour water into traps once a month by Janitor or designated staff.

VOLUNTEER PAINTING - Need information from site manager if contract includes primary coat - How many gallons - Tentative date. Total - 13,440 sq. ft. - 6,720 each floor.

PUBLIC INPUT - None

ANNOUNCEMENTS - None

Meeting adjourned at 10:04 p.m.

Judy Madison

Judy Madison, Secretary